

MINUTES
GOVERNANCE COMMITTEE
Thursday, April 23, 2019 – 11:00 AM
11th Floor, Conference Room #2
Dulles State Office Building

The Development Authority of the North Country Governance Committee met in regular session at the State Office Building, Conference Room #2, 11th Floor, 317 Washington Street, Watertown, New York on Thursday, April 23, 2019 at 11:00 am.

Members Present

Fredrick Carter, Chairman
Alfred Calligaris
Thomas Hefferon
Denis Mastascusa
Margaret Murray
Mary Doheny

Staff Present

James W. Wright, Executive Director

Guests Present

Victoria Ramundo, Counsel

Committee Members - Absent

John B. Johnson, Jr.

Other Board Members Present

1. Counsel RFP

Executive Director Wright summarized the recruitment of legal counsel, utilizing RFP, and consultant similar to five years ago. V. Ramundo presented her summary evaluation of the proposals submitted.

The committee interviewed representatives from the three responsive firms, Bond, Schoeneck & King, Barclay Damon, and Wladis Law. V. Ramundo led the interviews with standard questions, followed by committee member questions

The committee discussed the interview responses and proposals, weighing the merits of the represented firms.

Upon a motion by F. Carter, and seconded by T. Hefferon, the Wladis Law Firm was unanimously selected by the Governance Committee.

A resolution shall be drafted for the May Board Meeting, for a three year term and two year renewal. V. Ramundo shall draft the letter of engagement.

2. Recycling Transfer Station

Executive Director Wright reviewed the final draft of the Memorandum of Understanding (MOU) with the Lewis County Industrial Development Agency (LCIDA). Copies were provided to the committee, and will be attached hereto, dated 04/22/2019.

Upon a motion by D. Mastascusa, and seconded by M. Murray, entering into the MOU for purchase of the HDK Site in Harrisville was unanimously approved by the Governance Committee, as authorized by Board Resolution.

Chairman Carter emphasized his desire to ensure the federal lien was resolved and not a liability of the Authority.

3. Mainline Installation Valve Replacement

Executive Director Wright reviewed the resolution adopted at the March board meeting, authorizing the Mainline Installation Valve Replacement. The low bid received was \$1,304,785, Luck Brothers, for a project total of \$1,713,515 including valve purchase, engineering and replacement. The capital budget has \$600,000.

The resolution recommended by the Authority Comptroller, Executive Director, and Water Quality; and in concurrence with the Army is to authorize the project, self loan \$1,113,515 from the Authority Economic Development Fund to be repaid thru capital charges to Fort Drum in FYE 2021, 2022 and 2023. Three equal payments of \$371,172 annually, with no rate increase in FYE 2020.

Chairman Carter asked when the bid would be awarded. Executive Director Wright responded upon approval of the committee.

The committee unanimously agreed to proceed with the recommendation of the Comptroller and Executive Director, as authorized by Board Resolution 2019-03-37.

4. St. Lawrence County Office Space

Chairman Carter stated the Executive Director Wright and he had discussed the idea of office space in St. Lawrence County. Given the number of municipal contracts in St. Lawrence County and the establishment of a Lewis County presence, Executive Director Wright recommended securing office space in St. Lawrence County. It has been discussed with Division Managers, who were supportive of the idea. The location would save travel time, for St. Lawrence Personnel and could assist in recruitment. The intent would be to locate in a county facility.

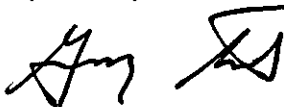
The Governance Committee unanimously agreed to support the proposed, and encouraged Executive Director Wright to pursue it with St. Lawrence County.

5. Petawatt Lawsuit

Executive Director Wright updated the committee on the progress, or lack therefore of the Petawatt Lawsuit. The Authority is being represented by an attorney assigned by our professional liability insurer. A response proposing the Authority be dismissed from the litigation was submitted.

6. The committee meeting was adjourned at 3:00 PM.

Respectfully submitted,

Handwritten signature of Gary Turck, consisting of a stylized 'G' and 'T'.

Gary Turck
Chairman, Governance Committee